

Denville Public Library
121 Diamond Spring Road
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in regular session on Thursday, 9/12/2024, in the Denville Public Library Meeting Room. The President, Mr. Dunn, called the meeting to order at 7:09 p.m.

Mr. Dunn announced that the notice requirements of the Open Public Meetings Act of the State of New Jersey for this meeting have been satisfied. Annual notice of the meetings of this Board, containing the time, date and location of this meeting is posted on the outside door of the Public Library and on the Bulletin board at Town Hall. The annual notice was transmitted to two newspapers and filed with the Clerk of the Township of Denville.

ROLL: Present: Michael Dunn, President
Carlos Duarte, Vice President
Seth Johnson, Treasurer
Nancy Gerhardt, Secretary
Tom Andes, Mayor
Linda Breder, Superintendent Alternate

Also Present: Siobhan Koch, Library Director

Absent: Tara Baumann
Anne Puppo, Manager of Administrative Services
Angela Cote, Council Liaison

Angela Cote, Council Liaison – has resigned. Township is currently looking for Alternate.

PLEDGE OF ALLEGIANCE

MINUTES: July Minutes: A motion was made by Ms. Breder, seconded by Ms. Gerhardt with revision, and carried to approve the minutes from both; regular session and closed session and order them filed. A voice vote indicated all present in favor with no opposition expressed.

August Minutes: A motion was made by Ms. Breder, seconded by Mr. Dunn and carried to approve the minutes from both; regular session and closed session and order them filed. A voice vote with Mr. Johnson and Ms. Gerhardt – abstaining. All other present in favor with no opposition expressed.

TREASURER'S REPORT: A motion was made by Mr. Johnson, seconded by Mr. Duarte, and carried to approve the Treasurer's Report for the period ending August and approve payment of bills on the Bill List dated August 24, 2024 and Sep 1-11, 2024.

Dunn-Y; Duarte-Y; Johnson-Y; Gerhardt-Y; Andes-Y; Baumann-X; Breder-Y

CORRESPONDENCE:

2 Thank You notes – shared & read

DIRECTOR'S REPORT:

- Siobhan reviewed highlights from her 9/12/24 Director's Report
Tile of floor which was popping up has been repaired.

STRATEGIC PLANNING:

Slower in August related to vacation.

MONTHLY STATISTICAL REPORTS (STATISTICAL REPORT & REFERENCE/DIGITAL RESOURCES STATISTICS REPORT:

- Statistical Report – no questions
- Reference & Digital Resources Statistics – no questions

OLD BUSINESS:

- Schoolhouse update: No new information on the schoolhouse.
- Building Update:
 - Furniture update- Still looking for furniture.
 - HVAC – still in progress.
 - Gutters – Uncertain if roof still leaking. Siobhan will advise when it rains.
- Oshima Estate – deposited last check
- Employee Handbook – Returned by our lawyer. Siobhan needs to review the comments and changes. Will be reviewed next meeting.
- Leave of Absence – Ms. Puppo's leave of absence has been extended 2 weeks. Scheduled to return upcoming Monday.

NEW BUSINESS:

- Hanna Stroh – New employee start employment 8/26/24. Motion made by Mr. Johnson as of 8/26/24. 2nd by Ms. Gerhardt.
Dunn-Y; Duarte-Y; Gerhardt-Y; Andes-Y; Baumann-X; Breder-Y, Johnson-Y
- ESCNJ Membership
Resolution 24-12 to Join ECSMJ
Agreement for ECSNJ
Hunterdon County ESC Membership
Resolution 24-13 to Join Hunterdon County ESC
Agreement for Hunterdon County ESC
Awaiting response from our attorney. Approve pending attorney review.
Motion made by Mr. Johnson, 2nd by Ms Breder.
Dunn-Y; Duarte-Y; Johnson-Y; Gerhardt-Y; Andes-Y; Baumann-X; Breder-Y
- Digitization Project: To send proposal to digitize material. Would need to determine how long all documents need to be save. Siobhan to provide further information and prices.
- Trunk or Treat – On 10/20/24, In past approximately 200 children attend with staggered entry. Library is looking for additional families or companies to participate.

ADJOURNMENT: A motion was made by Mr. Johnson, seconded by Mr. Duarte, to adjourn the meeting at 8:07p.m. A voice vote indicated all present in favor with no opposition expressed.

Nancy Gerhardt, Secretary